



SIKKIM GOVERNMENT COLLEGE, RHENOCK

RHENOCK RUNG DUNG, EAST SIKKIM - 737133

(ACCREDITED BY NAAC)

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4.4 Maintenance of Campus Infrastructure

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Sikkim Government College, Rhenock offers adequate physical, academic and support facilities to its students. In order to ensure optimum utilisation and ongoing maintenance of these facilities the college has established various procedures and policies. These procedure and policies allow collective participation of the support staff, faculty members and students representative council in order to ensure efficient utilization and maintenance of these facilities. The college has organised these stakeholders into committees which are set up for specific purposes such as maintenance committee, library committee, sports committee, culture committee and Eco club.

Classrooms and Seminar Hall

The college has both traditional as well as smart classrooms. The maintenance of the classrooms are done on a regular basis by the cleaning staffs. The maintenance committee regularly inspects the classroom and seminar halls in order to check for maintenance and repair requirements. Consumables such as chalk, marker, duster etc. are supplied by the administrative section.

Laboratories

The laboratories are well equipped and are upgraded on a regular basis. All the laboratories maintain log books in order to track the usage. The laboratories are maintained by the respective departments with the help of laboratory staff. The maintenance committee also regularly inspects all the laboratories.

Library

The library has a wide selection of textbooks, reference books, journal, magazines and newspapers. The daily operations of the library is managed by the librarian along with the support staff. The library uses the Integrated Library Management System (SOUL 2.0) in order to manage the library digitally. The librarian also maintains a daily log book in order to record the daily footfalls of students and faculty members. The college also has a library committee which regularly monitors the functioning of the library.

IT Infrastructure

The IT infrastructure is operated and maintained by the support staff. However, major maintenance and repair works that require technical expertise are outsourced.

Hostel

The college has a hostel for the accommodation of female students. The hostel is administered by the hostel warden along with the support staff. The maintenance and repair activities are done on a regular basis after receiving requests from the hostel warden.

Sports and culture facilities

The college has several sports facilities such as a multi- purpose sports ground, badminton court, indoor games room and a yoga room. The sports committee regularly monitors the upkeep of the sports facilities and requirements of consumables. The consumables are replenished on a regular basis by the sports committee. Likewise, music system, musical instruments and cultural dress are look after by convener of culture committee and faculty in-charge.

Other facilities: ~

- The college surroundings are cleaned regularly by the cleaning staff who also ensure proper garbage disposal. The lawns and the gardens are maintained by the gardener. The Eco Club also regularly conducts gardening, plantation and cleanliness drives which sees voluntary participation of both faculty members and students.
- Security personnel with the help of CCTV cameras keep the campus secured.
- The college bus is used to transport faculties and students from the nearby areas. The functioning and maintenance of the bus is overseen by the administrator.