



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	GOVERNMENT COLLEGE RHENOCK
Name of the head of the Institution	Mr. Bidhan Subba
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03592-253741
Mobile no.	9749394688
Registered Email	gcrhenock@gmail.com
Alternate Email	bidhansubbaignou@gmail.com
Address	RUNG DUNG, RHENCOK, East Sikkim
City/Town	RHENOCK
State/UT	Sikkim
Pincode	737133
2. Institutional Status	

Affiliated / Constituent	Affiliated																		
Type of Institution	Co-education																		
Location	Rural																		
Financial Status	state																		
Name of the IQAC co-ordinator/Director	DHANRAJ RAI																		
Phone no/Alternate Phone no.	03592253741																		
Mobile no.	8768805371																		
Registered Email	gcrhenock@gmail.com																		
Alternate Email	dhanraj15pols@gmail.com																		
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)	http://sgcrhenock.in																		
4. Whether Academic Calendar prepared during the year	Yes																		
if yes,whether it is uploaded in the institutional website: Weblink :	http://sgcrhenock.in/wp-content/uploads/2020/03/ACADEMIC-CALANDER-2019.pdf																		
5. Accrediation Details																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>C</td> <td>1.77</td> <td>2019</td> <td>04-Mar-2019</td> <td>03-Mar-2024</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	C	1.77	2019	04-Mar-2019	03-Mar-2024
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				Period From	Period To														
1	C	1.77	2019	04-Mar-2019	03-Mar-2024														
6. Date of Establishment of IQAC	05-Jul-2015																		
7. Internal Quality Assurance System																			
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INSTALLATION OF VENDING MACHINE	04-Nov-2018 1	200																	

SELF DEFENSE TRAINING	04-Oct-2018 20	25
SKILL DEVELOPMENT PROGRAMME	05-Mar-2019 1	200
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Skill Development Programme was conducted 2. Selfdefence workshop was organised 3. Suggested for Regular Faculties and Education Department recruited 25 faculties 4. Faculties are encouraged to participate in international and national seminar, workshop, Orientation programmes, refreshers course etc. 5. Organised Career Counselling and placement drive for Students

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Faculties are briefed to pursue their	2 Faculties completed Ph. D and many

Ph. D and research work	are pursuing Ph. D
Introduction of Newsletter in the college	It helped the students, faculties and administrative staff in accessing and disseminating information
Proposed to initiate lectures series by eminent academician	Faculties and student are highly benefited by the initiatives
Handson Training on language Lab	Faculties and student are benefited with the initiatives
View File	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	08-Feb-2019
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	15-Feb-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Government College Rhenock initiated the utilization of Management Information System to disseminate information among the academic faculties, administrative staff, students, and civil societies at large. Institution used Management Information System (MIS) tools such as Electronic mail, WhatsApp, Facebook and other social media and electronic media which is the significant tools and technique in this digital world. It is extensively useful for circulation of information, coordination and dissemination of information and sharing data for development of the institution.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Government College Rhenock, established in the year 2014 is a co-educational college affiliated to Sikkim University (Central University). The college offers Honours program in BA, B. Sc and B. Com leading to fifteen departments consisting of highly qualified and efficient faculties providing quality education to hundreds of students belonging to the diverse background. In order to ensure well planned curriculum delivery and documentation during each semester the departmental HOD's conduct a meeting during the end of each semester preparing action plans for the upcoming semester. The course unitization, schedule preparation and resource requirements are discussed during the meeting. The HOD's also submit a written outline of the course division, class allotment and course schedule to the head of institute before the commencement of each semester. To make certain that students meet the minimum attendance criteria in each subject as laid down by the affiliating university the faculty member in charge, departmental heads and head of institution review the monthly attendance of students and record of same is maintained. The head of institute also makes frequent visits of classrooms to make sure that classes are taken on a regular and efficient manner. The institution also follows a continuous evaluation process and two internal sessional tests covering 50% of total marks are conducted during each semester followed by one external end semester exam covering the remaining 50% of marks. Provisions for assignments, term papers and dissertation are also provided. Well equipped laboratory facilities are provided for subjects with practical aspects. Besides these, workshops, guest lectures, seminars are organized at departmental level to provide tertiary education to the students. Tutorial and remedial classes are also conducted for effective implementation of the curriculum. Apart from the above process of classroom teaching various co-curricular activities are organized by units such as NCC, NSS unit, Eco Club, Gender sensitization Unit, IPR cell for creation of well rounded and social responsible citizens.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Computer Literacy Course	Computer Literacy Course	01/03/2019	180	Information Technology	Computer Literacy

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course

Number of Students

145

1

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Departmental Field Work/Project	281
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Feedback from the various stakeholders was analyzed through scheduled based questionnaires which included teaching faculties and the students from various departments of the institute. The questions were designed as such to access the overall academic curriculum development with perspective to teaching learning process. And the responses received were analyzed through various degree of parameters were was divided into five categories a) Strongly agree, agree, neither agree nor disagree, disagree, strongly disagree for the teachers, and b) for the students it was divided into excellent ,very good, good, average and poor. After the assessment of responses done using various degree of perspective highlighted the core strength areas and areas which need to be worked upon for the overall academic development. As per the analysis the objective of the syllabus are well defined as agreed by 62 of teachers and have a good balance between theory and application as agreed by 66 of the teachers. The syllabus have been designed such that their pattern follows the sequence to what have been taught in the previous semester which have been responded very good by 47 of the students with good relevance of unit in the syllabus as rated very good by 47 of the students. As per the designed syllabus library in the institute has good number of books and reading materials as agreed by 50 of the teachers and rated very good by 38 of the students. Exams and test in the institute are conducted in scheduled time with proper coverage of all the unit in syllabus as strongly agreed by 54 of the teachers and has a good internal evaluation scheme as rated good by 57 of the students. Institute offer undergraduate courses for B.A, B.Com and B.Sc., with some of the department having LAB based courses, were 54 of the teacher neither agree nor disagree that LAB based courses fully equipped with the LAB based equipments while 57 of the students have rated very poor to the LAB based courses. There has also been

a teacher- student contradictory view as 66 of the teacher agreed that the syllabus of the course meets the aspirations of the students while the 33 of the students have rated very poor and 28 of the students have rated average to the experiments of college education to the real life experience. After accessing the various responses we have highlighted the areas that need more attention for overall developments of the institute. More number of books and reading materials are to be made available in library equipment's are to made available for having fully functional LAB based courses. And further improvements of syllabus are needed so that it meets the aspirations of the students and achieve better outcome in real life experience.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Nil	440	197	197
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	656	Nil	45	Nil	45

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
45	45	60	4	4	3
View File of ICT Tools and resources					
No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Since our institution is located in remote location, therefore mentoring of student becomes essential. Student-mentorship in our college has the following aims: • To enhance teacher-student contact hours • To enhance students' academic performance and attendance • To minimise student drop-out rates • To identify and understand the status of slow learners and encourage advanced learners • To render equitable service to students The IQAC had taken the initiative of implementing the mentoring of students. Students are categorised based on the streams of studies and also according to their core subjects. They are divided into groups of 15 and each group is assigned a teacher-mentor who would perform mentoring duties. A Mentoring Format with Guidelines is prepared by the IQAC to ensure uniformity. Mentors maintain and update entering particulars and performance of students (class tests, monthly attendance records, etc.) Mentors are expected to offer guidance and counseling, as and when required. It is the practice of Mentors to meet students individually or in groups. In isolated cases parents are called for counseling/special meetings with the Principal at the suggestion of the Mentor. If a student is identified as having weakness in particular subject, it is the duty of the Mentor to apprise the concerned subject teacher. The institutional practice of Mentoring System has been designed and

implemented to be student-centric to render equitable service to students of varied academic financial backgrounds. Though the system has only been implemented in the last few years, significant improvement in the teacher-student relationship can be seen. The system has been useful in identifying slow learners and advanced learners. Based on the requirement deduced through a careful examination of each Mentor's report, the College has organised several Remedial Classes in the identified topics/subjects for slow learners. The Remedial Classes have been institutionalised after the implementation of the Mentoring System. Need-Based remedial classes have proved to be beneficial to the students in particular and the entire college in general. The institutional practice of Mentoring System has considerably enhanced the campus environment and brought about:

- Enhanced contact hours between Mentors with their respective students
- Improvement in students' attendance records
- Minimised student drop-out rates (apparently due to Mentors' intervention before a student falls short of attendance or has been regularly abstaining from classes)
- Identification of slow learners for conducting Remedial Classes
- Advanced learners identified and encouraged with incentive prizes

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
656	45	1 : 15

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
64	45	19	22	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	BCM1	SEMESTER	14/12/2018	22/01/2019
BSc	BSC14	SEMESTER	14/12/2018	22/01/2019
BA	BA14	SEMESTER	14/12/2018	22/01/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution follows the continuous Internal evaluation system. Credit system has been introduced for undergraduate courses. The college has semester system of evaluation. Two internal assessments are conducted in every semester for all internal examination with predetermined dates in the beginning of the session. 25weightage is given in each of the internal tests. First is a written test and the second test is conducted in the form of term paper presentations, group discussion, class test, field based activity etc. which aimed at fostering peer learning and mentoring, as well as building public speaking skills of students. Evaluation in a continuous mode has helped improve student

regularity and participation. CIE is a method of assess whether learning outcomes for all courses are being achieved. It provides an opportunity to relook at and modify teaching strategies if the students are not performing well. Students are also evaluated on the basis of their participation in group discussion, term paper presentation and preparation. Group discussions, presentations and specific topic help students to express and communicate properly.. The issues related to student's evaluation are also discussed in the teacher's General Body meeting. The students are compulsorily asked to do adopt a village as a part of NSS during one of the semester holidays which is evaluated by the coordinator.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college follows the Academic Calendar of the Sikkim University. The Internal Committee decides on dates during which the internal assessments are to be given to students and dates by which the marks need to be submitted to the office. These dates are adhered to during each semester. In the odd semester the dates for the first assignment / test papers lies towards last week of August while for the second one in the last week of September/ beginning of October. In the even semester the dates are usually in beginning of February and end of march. For practical papers the CIE is conducted in almost all practical classes dependent on the nature of assignment. The decision regarding dates of conduct of assignments depends on completion of first year admissions, mid semester exams gazette holidays as well as other planned activities of the college.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://sgcrhenock.in/wp-content/uploads/2020/03/ACADEMIC-CALANDER-2019.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BCM1	BCom	Nil	6	6	100%
BSE14	BSc	Nil	15	14	93.4%
BA14	BA	Nil	96	81	84.4%

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://sgcrhenock.in/wp-content/uploads/2020/03/student-satisfaction-survey.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year

No Data Entered/Not Applicable !!!

No file uploaded.

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Distinguished Teacher Award	Mr. Bidhan Subba	ICFAI University Sikkim in collaboration with international Association of Educators for World Peace (IAEWP)	05/09/2019	Distinguished Teacher
Distinguished Teacher Award	Cahndra Prakash Rai	ICFAI University Sikkim in collaboration with international Association of Educators for World Peace (IAEWP)	05/09/2019	Distinguished Teacher

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Geography	2

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
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No Data Entered/Not Applicable !!!

No file uploaded.

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	Nil
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
10 days Flood Relief Camp for Kerela,	GCR	10	100
One Day workshop on Social Issues of Nepali Society	Department of English, GCR	10	15
Program Menstruation Health	Equal Opportunity Cell, GCR in association with SIRD, Govt. of Sikkim	5	15
RTI Sensitization Program	GCR in collaboration with SIC	30	80

Summer Internship Program w.e.f.1st July- 31st July,2019	Government College Rhenock	20	80
SCST Students Awareness program	SC ST Cell , GCR	15	40
Gender Sensitization Program on Sexual Harassment in the workshop	Department of Geography,GCR and IQAC	6	25
Awareness rally by SRC on Green Diwali	SRC,GCR	5	40
Entrepreneurship Talk	Department of Commerce EDC,GCR	30	60
Educational Tour to SMIT for B.Com Students	Department of Commerce,GCR in collaboration with Department of Management Studies, SMIT	3	50

[View File](#)

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NIL	NIL	NIL	Nil	Nil
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Guest lecture by Prof. Georgia L. University of Greece	Students & Faculties of GCR	Sikkim University	1
One Day Educational Tour to SMIT, Majitar	Students & Faculties of B.Com , Vith Semester	Self Financed	1
Educational Exposure Tour to	Students of Economics (IV and	Self Financed	05

IIT, Guwahati,
Assam

VI semester, GCR)

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
200	61

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Laboratories	Newly Added
Laboratories	Existing
Class rooms	Newly Added
Class rooms	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
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SOUL 2.0	Partially	2.0	2019
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4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
View File			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	68	39	0	10	0	8	11	20	0
Added	35	0	0	0	0	0	35	20	0
Total	103	39	0	10	0	8	46	40	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1	0.87	1.5	1.29

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The academic block houses most of the classrooms, departments, laboratories and seminar hall. The block is equipped with high speed Wi-Fi facility which can be accessed by both the faculty members and students. The faculty members use smart classrooms to deliver educational content to the students. Further, in order to provide adequate exposure to the students and faculty members, the college regularly hosts events such as seminar, workshop, counselling sessions

etc. These events are usually held in the seminar hall which is equipped with an LCD projector, white board, laptop, sound box, cordless mike etc. These facilities are operated and maintained by the technical staff. The laboratories are well equipped with the latest equipments which are maintained by the respective departments with the help of individual lab attenders. Log book is maintained in order to track the usage of laboratories. Support facilities such as exam cell and fee payment counter are operational at the administrative block. This block also houses the library which has a wide selection of text books, reference books and journals. In addition to the existing stock of books, the library has added 1895 text books and 12 reference books during the assessment period. The purchases of books are done after consultation with the HoDs of various departments. The operation of the library is managed efficiently using the Integrated library management system (SOUL 2.0). Apart from the books, the library has ten internet connected computer systems which are available for usage by both faculty members and students. Log books are maintained and checked periodically by the librarian in order to track the usage of library. The security of the college campus is ensured with the help of CCTV cameras and security personnel. The maintenance of the college campus is looked after collectively by the administrative staff, teaching faculty and student representatives. The students are regularly sensitized regarding the importance of a clean and green campus by the Eco Club. The Eco club also conducts regular plantation and cleanliness drives. The college serves as a centre for IGNOU courses. Further, with the help of NIELIT, the college teachers, non teaching staff and the students are able to get basic computer courses in the college itself. The college owns one bus which picks up students and faculties from the surrounding areas. The functioning and maintenance of the bus is overseen by the administrator. The Sports Committee of the college looks after the usage and maintenance of sports facilities and equipments. The college also owns several music instruments and cultural dress sets which are under the watch of the Culture Committee. The expenses relating to the maintenance of the physical, academic and support facilities are charged to Other Expenses head as well as Other charges head. Technical repair and maintenance is done on need basis and Annual maintenance contract has not been signed. Overall, the college has laid down proper procedures and policies for maintaining and utilising the available infrastructure.

<http://sgcrhenock.in/wp-content/uploads/2020/03/Procedures-and-policies-GCR.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	NIL	Nil	0
b) International	NIL	Nil	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counselling activities	Number of students who have passed in the comp. exam	Number of students placed
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No Data Entered/Not Applicable !!!

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
9	7	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	NIL	Nil	Nil

No file uploaded.

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	1	BA	History	Sikkim University	MA

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
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No Data Entered/Not Applicable !!!

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
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No Data Entered/Not Applicable !!!

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Activity of Student Representation Committee The Student Representation Committee's election was held on 25th August 2018. The newly elected members took their oath on 31st August 2018. After holding the post the SRC, conducted a number of meetings to work for the welfare of college and basic things we would start with. The first activity organized was a cleaning spree of the college campus, which went successfully. This event was supported by both students and the college faculty. Thereafter, the SRC continuously organized a number of cleanliness and plantation drive. In addition we also installed quantitative amount of dustbins in and around the college campus. The SRCs also organized fresher's party for the first year students of B.A, B.Sc and B.Com. Similarly, a thanksgiving for the faculties and non-teaching faculties was also organized on 18th Sep, 2018. We also introduced a trend of organizing domestic meeting in our SRC members, where we discussed several issues and limitation of the college. We were resolute to bring about change wherever possible. We had already made a routine of cleaning the college campus once in a month with collaboration with the volunteers of National Service Scheme (NSS) of the college. We allotted different blocks of the college to all 15 different departments, where they had to clean and look after it. Regular conducting of general coordination meeting with all the representative body of Sikkim SRCs and Sikkim University Students 'Association for the betterment of the college. The SRC also initiated the drawing of the outline of parking areas in the college premises where student and faculties could keep their two wheelers and four wheelers in streak. We also commenced the blood donation camp in our college, where almost many of the students and faculties donated blood. We also improvised on our office undertakings: like presence of at least one SRC in the office, we designed our SRC logo, letterhead and developed a reference number for SRC note pads. The SRCs have also initiated an active volunteering in the programme "Guiding Juniors" where we guide students from rural areas during their winter break. Eight volunteers from our college were a part of this programme from 11th Jan to 19th Jan 2019, in various primary schools of West Sikkim. The volunteers guided the students with their various subjects and extra-activities. This deed of volunteering will now be precedence for the future SRCs too. The students who volunteered were also felicitated by Sikkim Youth Federation for their hard work and kindness.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

17

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution practices decentralization and participative management in all its activities and initiatives by involving the Vice Principal, Deans of Student's Welfare, Head of the Department, Faculty Members, Non-Teaching Staff and Student Representative Council of the college. All the college management related decision, issues, challenges, programs and reforms are decided by the committee. The requirement of college like infrastructure, students demands, introduction of new courses are discussed and implemented by this committee. Project Monitoring Unit was established under the guidance of Directorate of Higher Education, Education Department, and Government of Sikkim to ensure overall development of the College. It is also responsible for Equity Initiatives, Infrastructure and procurement of books, instruments, computers, software and other essential requirements under Rashtriya Uchchattar Shiksha Abhiyan Projects. The need and requirement of college are monitored and finalized by this unit and ensures full utilization of RUSA fund for the development and Institutional strengthening of the college. The cell mostly focuses on the quality assurance of college and encourages the faculty to avail Career Advancement Scheme. This cell monitors and assesses faculties of the college to ensure quality education, research development, skill development and presentation of research papers in conferences and seminar.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	Industry Interaction / Collaboration : Thomson Digital Gangtok organized a placement drive for Vith Semester students on 4th June 2019. • State Institute of Rural Development and Panchayat Raj (SIRDPR) Department in collaboration with Equal Opportunity Cell organised programme on Sensitization on Sustainable Menstruation on 23rd May 2019. • The Department of Commerce and Entrepreneurship Development Cell jointly organized an 'Entrepreneurship Talk on 21st May 2019 with Sikkimese entrepreneurs: Mrs. Devika Gurung (Founder, Fidgety Fingers), Ms. Smita Rai (Founder, Namchi Designer Candles) Mrs. Sonam Choden Bhutia (Founder, Taste Bud Sikkim- Homemade Chocolates).
Research and Development	• Research and Development: The college encourages Research and Development amongst the faculties. • Paid leave for attending conference,

	<p>workshop, seminar, orientation program, refresher course. • Leaves are granted to present paper in national state and international level both within the country and outside. • Workshop and special lecture are organized to impart knowledge and encourage the faculty for career enhancement. • Faculties are encouraged to publish paper in reputed journals</p>
<p>Examination and Evaluation</p>	<p>Examination and Evaluation: Examinations consist of two sessional test and End Semester Examinations per semester. In second sessional Teachers are given autonomy to conduct assignment, presentation, field visit, report writing, objectives test, open book test, group discussion and essay writing Evaluation. • To ensure transparency and fairness student are shown assessed answer script of sessional test. • Detailed feedback on the performance is discussed with the students. • Students have ample provision to appeal against declared results and Examination Cell of the college along with the University looks after the grievances of the students.</p>
<p>Teaching and Learning</p>	<p>• Teaching and Learning: The institution provides required facilities to ensure smooth and effective teaching and learning methods. Teachers use a combination of strategies to make lecture interesting to students which were learned in orientation course, workshop and seminar. • The required aid like ICT enabled classroom, language lab, Wi-Fi connection, E-library, computers and laptops are available in college for the teachers. Hands on Training are also given to teacher by Department of Computer Science and computer operator of the college. • Teachers share study materials (soft copy. articles, journals) with students. • To make teaching and learning more interesting movies are screened, documentaries are shown, and students are engaged in group discussion and taken to field trips. • College also organizes workshops and guest lecture for teachers and students. • Remedial class is conducted by various departments to help students. • Student counselling cell addresses the issues of students.</p>
<p>Curriculum Development</p>	<p>To develop the curricula of the</p>

college it has introduced Course Outcome Program for the students. At the end of every semester students are required to give feedback for the course undertaken by them. This helps concern subject teacher to evaluate oneself and improve the teaching.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The transformation to be successful institutions involved a tremendous effort of all the faculties /staff, higher Official and competent authority. The culmination of these efforts through good organizational setup results a good team work and healthy environment in the institution. Our institution has been structure in a very systematic way so that every individual including teaching and non-teaching has its own importance, and they plays the important role for the betterment of College. The organizational setup for the College has been categories under the following heads which has explained as follows:
Administration	Administration bodies: It includes all the non-teaching staff of the college which includes ADM,Head Assistant , Accountant, Account Clerk, Lower Divisional Clerk, Office attendant, Gardener and SafaiKarmachari respectively.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	NIELIT-E	NIELIT-E			35	15

	Waste management	Waste management	28/02/2019	28/02/2019		
2018	Language Lab Hands on Training	Language Lab	26/03/2019	27/03/2019	35	10
2019	Re-use of Plastic	workshop on re-use of plastic	26/03/2019	27/03/2019	40	10
2019	Skill Development Program	workshop on Photography	29/03/2019	30/03/2019	42	10
2019	Guest Lecture Series	Geroge L.	14/05/2019	14/05/2019	40	Nil
2019	Skill Development Program	Entrepreneurship Talk	21/05/2019	21/05/2019	42	10
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
24	22	20	12

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
NIL	NIL	NIL

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each) The external financial audit for the session May 2018-May 2019 has not been conducted. The internal financial audit was conducted by Mr. Sushil Das and associates (Chartered Accountant) on 30th September 2019. However the financial year starts from 1st April-31st March and therefore, the audit done was included for the time period of 1st April 2018-31st September, 2019. The following records/documents/files etc were checked and verified by the auditors: a) Cash Book b) Salary Audit Register c) C.A.R d) Advanced Register e) Bill Register f) Paid vouchers. g) Monthly progress report h) Register of Advances (Medical, Travelling Allowances, Transfer T.A etc. paid to the staff and its adjustment register) i) Purchase file relating to purchase of stationary, uniform, furniture fixture, machine equipment, store stock etc.

j) Stock register/Issue register. k) Vehicle Maintenance records along with the history book log book. l) Records relating to collection of fees etc.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nill	Nill	Yes	Principal and College Management Committee
Administrative	Nill	Nill	Yes	Principal and College Management Committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

? The Department of Education conducted a parent/teacher meeting on 28th May 2019. The objective of the meeting was to give detailed feedback to the parents regarding their ward's academic performance, attendance in class and general behaviour in college. The parents/guardians were given reports which reflected their ward's attendance, marks of sessional a and back papers. The meeting also provided a platform for the parents and students to raise their grievances regarding issues related to water supply, internet connectivity, electricity and transport.

6.5.3 – Development programmes for support staff (at least three)

Ms. Hari Maya Tamang, Librarian, Government College Rhenock underwent training program on Installations and Operations of SOUL 2.0 Software from 20th-25th January 2020 organised by Information and Library Network Centre (INFLIBNET), Gandhinagar, Gujarat. ? Mr. Manoj Rai, Accountant, Government College Rhenock underwent a workshop proposed by MHRD on PFMS Training under RUSA which addressed various issues and also provided hands on training to the participants on 23rd October 2019 at Kolkata, West Bengal. ? Mr. Bidhan Subba, Vice-Principal, Government College Rhenock attended a one day workshop on EAT Module Training Programme on 31st January organised by UGC at Assam Downtown University, Guwahati, Assam.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

? 6.5.4 Post Accreditation initiative(s) (mention at least three) ? A two day Skill Development Programme on Reuse of Plastic Waste for Environmental Conservation sponsored by Rastriya Uchattar Siksha Abhiyan (RUSA) was organised by the college on 26th and 27th March 2019. The objective of the workshop was to enhance the skills of the students regarding the recycle and reuse of

plastic and other waste materials. ? A two day Skill Development Programme on Basics of Photography sponsored by Rastriya Uchattar Siksha Abhiyan (RUSA) was organised by the college on 28th and 29th March 2019. ? A one day workshop on Open Source Technologies sponsored by Rastriya Uchattar Siksha Abhiyan (RUSA) was organised by The Department of Computer Science on 24th April 2019. ? The Department of English, Government College Rhenock organised a one day screening and workshop on Social Issues of Nepali Society on 5th May 2019. The resource persons for the workshop were Ms. Arzoo H, an independent filmmaker from Nepal and Sweekriti Khatiwara, a researcher and filmmaker from Sikkim. Documentary films focusing on the condition of women in Nepal were screened and the students actively participated in the post-screening session. ? A Special Guest Lecture Series was organised by Government College Rhenock on 14th May 2019. Professor Georgia Liarakou, Aegean University, Greece was the invited guest speaker who spoke on the importance of sustainable development and living. ? The Department of Commerce and Entrepreneurship Development Cell, Government College Rhenock organised an Entrepreneurship Talk on 21st May 2019. It was a daylong interactive session with three entrepreneurs from Sikkim - Ms Devika Gurung (founder, Fidgety Fingers), Ms. Smita Rai (founder, Namchi Designer Candles) and Ms. Sonam Choden Bhutia (founder, Taste Bud Sikkim). The event focused on imbuing the students with the required entrepreneurial skills to compete in the job market and provide them with the opportunity to interact with local entrepreneurs and get a first hand understanding of startup culture and entrepreneurial scenario in Sikkim. ? A sensitisation programme on Sustainable Menstruation was conducted in Government College Rhenock, organised by the State Institute of Rural Development and Panchayat Raj (SIRD PR) in collaboration with Equal Opportunity Department, Government College Rhenock. The aim of the programme was to sensitise the students on proper menstruation health and hygiene. ? Students Satisfaction Survey as per the guidelines set by NIEPA, MHRD, Delhi was successfully conducted on 14th June 2019 by the Department of Education, Government College Rhenock.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Self-defence training	14/10/2018	14/10/2018	24/11/2018	25
2018	Installation of Vender Machine in collaboration with GCR	14/11/2018	14/11/2018	14/11/2018	200
2018	Career Guidance Programme and Placement Drive	29/08/2018	29/08/2018	29/08/2018	100

2019	Skill Development Programme	05/03/2019	05/03/2019	05/03/2019	200
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Awareness Programme on Sexual Harassment at Workplace	22/08/2018	22/08/2018	80	41
Sensitization on Sustainable Menstruation Hygiene	23/05/2019	23/05/2019	98	57

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	10

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for staff members	06/06/2018	? Proper and chivalrous manners as part of professional and office decorum and as mark of respect to all categories of employees without discrimination on grounds of nature and tenure of

employment. To show due respect to all office bearers and chairpersons. ? Polite use of language as means of verbal expression, communication and exchange. Use of informal and casual forms of address, abusive and slang words is strictly outlawed. This is to ensure that a congenial atmosphere in the college is maintained. ? Correct use of language whether English or Nepali to uphold standards expected in any academic institution. There should be complete silence in the library and in laboratories. ? Use of proper gait, posture and gesture while walking, standing or sitting in corridors, in classrooms and laboratories. Pushing, jostling or shoving anyone to make way for oneself is strictly forbidden. ? Correct use of facilities in toilets and washrooms as per standard norms practiced in all public places to ensure toilets remain clean and usable throughout the day. Use of bins to dispose garbage and litter. Eating inside the library or any of the classrooms is strictly prohibited. Food is to be eaten only in the college cafeteria, canteen, common room or staff room. Exemption will be made on the day of the college seminars and workshops. ? Responsible use of every article of college property and all the facilities availed by the college. It is mandatory for all the staff members to carry their identity cards along with them on

		every working day of the college.
Code of conduct for the students	06/07/2018	<p>? Using mobile phones in the college during class hours and classes dedicated for academic research activities is strictly discouraged. The same is to be maintained in the library and seminar hours. ? Students are discouraged to bring in outsiders without formal invitation issued by the college, or to use the college premises to host parties to celebrate events of personal nature etc. ? As student-members of the college they are responsible for all items of the college property they use and will be held liable for the damage, defacing and/or for the removal of any article owned by the college from the college premises. ? All the students shall carry their identity cards everyday to the college.</p>
Code of conduct for visitors	06/07/2018	<p>This code is part of the security measures adopted by the college authorities to protect all members of the college as well as the college property from external threats of any kind. The college building is under the jurisdiction of Rhenock Police Station. A visitor board has been installed in the Administrative block of the college to maintain visitor's records. ? All visitors invited by the college are GUESTS and are to be treated as such and enjoy the hospitality extended by the college. ? Visitors seeking information about any aspect of the college</p>

will be directed by the Administrative non-teaching staffs to the relevant place be it office, Principal's office, staff room etc. No visitor will be permitted to come uninvited to classrooms and examination halls. ? Visitors must come by prior appointment to meet teachers. They are to be seated in the college foyer in case they arrive without appointment and will be permitted to visit the staff room only if the teacher concerned shows consent. ? The college is under CCTV surveillance Cameras are installed at all entry and exit points. ? The college guarantees safety and security to all within its precincts, particularly guests.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Summer Internship Programme Govt. College Rhenock organized summer internship programme on 31st July 2018. During the said programme household survey has been conducted in 60 households, door to door awareness campaign in households, cleanliness of jhora/drain, roads, CC footpath, a peaceful rally with participations of 150 students from college to matha golai to bazaar to chara fatah, and painting on wall is still going on. All activities have been conducted in an around Rungdung our adopted village. With the help of Principal Madam, #GCR faculties, dear students, Rhenock Police team, and People involved in rally, the program was successfully ended.

Swatch Bharat Abhiyan Day or Cleanliness Drive On 16/09/2018 an applauding initiative by the SRC members and the students of #GCR Who out of their own accord joined hands to make the campus look more cleaner and greener. The students in a zealous manner were seen enjoying the cleaning spree even though the sun kept beating down like a hammer, and with the sun down they finally put an end to it. The college extoll their virtues sky-high and they've put it together through their actual deeds than stated intentions, making it clear you actually don't need a Swatch Bharat Abhiyan Day or Cleanliness Drive to keep your surroundings clean

Cleanliness Drive Programme Organized in Aritar and its surrounding area: Mr.Dawa Tshering Bhutia, HOD of EVS department from #GCR carried Cleanliness Drive with the Students of 5th semester in Aritar Block on 12th October 2018.

The drive was started from Helipad ground along with Aritar PHE, Aritar School, Mankhim, Aritar Lampokhari Lake, Hatichery School, Gumpa, nearby roads and village roads. Awareness about cleanliness was given to the Students of Aritar School and Hatichery School.

A two-day workshop on skill development (Reuse of plastic waste for environmental conservation): #GCR is conducting a two-day workshop on skill development (Reuse of plastic waste for environmental conservation) on 26th and 27th of March 2019. All the interested students and faculties are hereby requested to participate.

World Wide Fund for Nature (WWF) Organized in College premises: The World Wide Fund for Nature (WWF) and zero waste group initiatives on Himalayan clean up awareness organized on 3rd April 2019 in #GCR 6 steps to show your support for The Himalayan Cleanup

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

7.2 Best Practices The institution has been practicing creative practices like tree plantation and cleanliness drive, blood donation camp etc by the NSS unit of the college, The Eco-club along with NSS and NCC works together for disposal of wastes of the campus. To develop internationalism and patriotic feelings among the members of the college, the institution has a trend to observance of various international and national essence days like Independence Day, Anti-Terrorism Day, Bhasa Manyata Diwas, Teachers day etc. The college has established and initiated the RWH practices in the college. The college has initiated best practices for effecting learning and participation viz "PARTICIPATION OF STUDENTS IN COMMUNITY DEVELOPMENT PROGRAMME" Sensitization on Gender Sexual Harassment and Discrimination for College Students and Staff".

Following are some of the highlights of Best Practices of the college. 1. Social Outreach Programme Social outreach programme marks an important part of the college activity. It is something that deals with values, ethics and morals that we usually strive to give to our students. Social outreach programmes helps in developing feelings of sympathy and empathy in the minds of students towards various societal related issues. It makes them aware about the importance of unity, oneness, selflessness and togetherness. It teaches students to become a social being and to understand the various inconveniences their counterparts encounter in their day to day lives like helping friends in need and respecting other's feelings and emotion. In line with this the college organised various Social outreach programmes during the academic session July 2018-June 2019. Out of the many initiatives two worth mentioning events have been mentioned herewith. 1. On 22nd May 2019, a kind initiative was taken up by the faculties and students of College by visiting Child Care Centre, Kingstone, Rhenock. The College fraternity made financial contribution to purchase necessary items like hand towel, mugs, water filter, slippers etc. for the children and also prepared dinner for them. 2. A noble initiative was taken by the NSS wing of Government College Rhenock, as the students enthusiastically joined in hands to support the Kerala Flood Victims. It was a 10 days' relief campaign i.e, 22nd till 31st August 2018. Such acts have always rendered in catering to the feeling of unity and oneness and also inculcating social rehabilitation and relation. 3. Students Representative Council of Government College Rhenock collected a humble amount of Rs 30,190/- from 15th April 2019-18th April 2019 for the treatment of Bandana Limboo, who was fighting against blood cancer. Fund was raised through contribution from faculties, students and from the residents of Rhenock and Rongli. For this the students actively participated within the college premises as well as outside the compound in informing the people about the financial inabilities of the victim's family to bear the entire expenditure on their own. Owing to which the contribution made was quite good and was immediately transferred to the victim's family account.

Skill Development Programme: workshop on Photography and its impact According to definition, Photography is the art, application and practice of creating durable images by recording light or other electromagnetic radiation, either electronically by means of an image sensor, or chemically by means of a light-sensitive material such as photographic film. Keeping this in mind Government College Rhenock organised a two-day workshop on Basics of Photography on 28th and 29th March 2019 as a part of Skill Development Programme. The programme was sponsored by RUSA, HRDD, Government of Sikkim. Mr. Jagjit Singh, a renowned photographer who specialises on Architectural Photography was the resource person. Similarly, from Photography Club of Sikkim, Mr Kunga Tashi Lepcha graced the occasion as a second resource person. The technical session started with Mr Kunga Tashi Lepcha who briefed the students about some of his major work and experience and inspired them to follow their heart while choosing career in life. He urged the participants that photography can be a great tool of social transformation if taken up sincerely. Further, he offered students chance to take up internship with Photography Club of Sikkim. In the post lunch session, Mr Jagjit Singh taught participants the various technical aspects and techniques of photography. Concepts like ISO, Aperture, Shutter Speed, and Focal Length were discussed. He stressed that one can learn basics of photography from their own mobile phones and therefore one need not be in possession of a professional camera if they want to work in photography. He also spoke about the scope of photography and kept reiterating that one can make a career out of photography if taken seriously. On day two of the workshop, a field trip to Zuluk, East Sikkim was made so that students could apply the knowledge they have learnt. On the field visit too they were accompanied by the resource person Mr Jagjit who gave them practical guidance on how to take various types of Photos. The students thoroughly enjoyed the trip and the worked under the supervision of Mr. Jagjit Singh The impact of this workshop are as follows: • Many students who participated in the field trip to zuluk seemed to have acquired good knowledge about photography as they are now a regular part of photography team of the College to capture important moments whenever the institution holds any events. • In the very recently concluded workshop on Research Methodology organised by Government College Rhenock from 7th February 2020- 21st February 2020 the following students namely. Pramod Pradhan (4th Sem, Com 'H'), Siddhant Tamang (4th Sem, Com 'H'), Anunay Pradhan (4th Sem, Geog, 'H'), took charge of covering the entire 2 weeks workshop. This indeed was a very proud moment for the entire GCR family as the saplings they sowed in their own backyard started bearing fruits in a very short time. • Photography seems to be the new trend these days at GCR as we see many students coming to college functions with their own professional cameras. There seem to be a growing craze towards photography. • Earn while you learn initiative of EDC (entrepreneurship) by the college.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://sgcrhenock.in/wp-content/uploads/2020/03/Institutional-Best-Practices.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

One of the institutional distinctiveness of Government College Rhenock during the academic session 2018-19 was organising educational study tours by various departments of the college. This practice proved beneficial for the students as they were able to visit many historical landmarks which they had only read in books before. Further the students got to develop basic skills like interacting with fellow classmates, teachers and people from different walks of life whom

they met during the visit. They were culturally, spiritually and emotionally enlightened during the field trip which spanned for a single day for some departments and lasted for a week for some.

Department of Geography: Department of geography, Government College Rhenock organised educational exposure tour for IVth and VIth Semester geography honours students to New Digha and Talasari from 26th to 30th April 2019. All together 62 students (33 from IV semester and 29 from VI Semester) were guided by four faculties (Dr Gagan Gautam (HOD), Mr Dhanraj Rai, Dr Chunu Maya Giri and Karma Detsen Ongmu Bhutia). The main aim of off campus field trip was to expose them to learning experiences out of the classroom and into real spaces as a subject concerned with the study of human activities in relation to the physical environment. The study area was selected considering the topic based on syllabus to study morphology of coastal area of India and to observed/identify different types of natural hazards and disasters threat in the coastal areas.

Department of History: Department of history, Government College Rhenock, organised a three-day educational tour for B.A final year History hons (VI semester) students to Cooch Behar Palace from 1st to 3rd of May 2019. Historical importance of Cooch Behar palace: It has been declared to be of National importance under the Ancient Monuments and Archaeological sites and remains Act, 1858. This magnificent Palace was built by the famous king Maharaja Nripendra Narayan in 1887.

Department of Economics: The department of Economics, organised an Educational Exposure Tour for the Economics Honours' students of IV and VI semesters for their partial fulfilment BA/ BSc course from 6th of May 10th of May 2019. The main objectives of the exposure tour were to reach the better understanding of higher Education system, E- learning process, library management system and give a platform to the students' for utilizing and widening their innovative ideas in learning process. For the said tour the department selected one of the prominent educational Institute of India that is IIT (Indian Institute of Technology) Guwahati, Assam. The students shared their experiences from their study tours which were as follows.

- They found the life in other states to be fast paced than what they had been encountering till date at their native place.
- They were able to learn the historical significance of the areas they studied.

Further their knowledge about geographical variations of various places was also accentuated.

Provide the weblink of the institution

<http://sgcrhenock.in/wp-content/uploads/2020/03/Institutional-Distinctiveness.pdf>

8.Future Plans of Actions for Next Academic Year

FUTURE PLAN OF ACTION Curriculum

- To open Physical Education, Physics, Chemistry and Biology in UG level
- To open more UG courses in conventional subjects.

Teaching-Learning Evaluation

- Initiate Remedial programme for students.
- Evaluation on Teaching and Learning with the assistance of students

Feed back

- Evaluation and Reformation of Examination System.

Research Extension

- Development of Research Culture among faculty and students.
- Publication of Research Journal/News Letter of the College.
- Organise more and more National/International Seminar/Conference in the college.
- Publication of Research Paper through College website.

Learning Resource

- Improvement and Extension of Library facility with special attention of e-information resource by purchasing CDs, DVDs etc.
- Development of Departmental Library.

Student Progression

- Planning and implementation of specific programme to aware students to join Indian Defence Services, Different State Services, Central Services etc.
- Organisation of Seminars/Workshop for entrepreneurship Development among the students for their career enhancement.

Organisation Management

- Planning and Development Strategies for resource generation.
- Budgeting and optimum utilization of finance, reflected in up-to-date audit.
- Improvement of Teacher-Student ratio for better Academic Development.